

Want to work at Reber Ranch?

Immediate part time, entry level opening available for an Accounting Clerk. Interviews are currently being scheduled. Reber Ranch offers fun working environment with competitive pay, excellent perks, paid sick leave and growth opportunities.

What will I do?

- Performing duties associated with the general support of our Accounting Department, including billing, reconciliations, spreadsheet preparation, and cross-training
- Assisting with processing of A/P and Cash Receipt transactions

Qualifications:

- Strong MS Word, Excel and Ten-key proficiency required
- Excellent communications skills, both oral and written
- Ability to work on multiple projects and take initiative
- Great organizational skills and attention to detail
- Prior accounting experience would be great!

Apply here: <http://reberranch.com/careers/>